

Section 1

Introduction

Stormwater runoff is part of the natural hydrologic process. However, human activities such as urbanization and construction can impact stormwater runoff. Construction activities can alter natural drainage patterns and affect runoff water quality, adding pollutants to rivers, lakes, and streams as well as coastal bays and estuaries, and ultimately, the ocean. Urban runoff is a significant source of water pollution, causing possible declines in fisheries, restrictions on swimming, and limiting our ability to enjoy many of the other benefits that water resources provide (USEPA, 1992). Urban runoff in this context includes all flows discharged from urban land uses into stormwater conveyance systems and receiving waters and includes both dry weather non-stormwater sources (e.g., runoff from landscape irrigation, etc.) and wet weather stormwater runoff. In this handbook, urban runoff and stormwater runoff are used interchangeably.

For many years, the effort to control the discharge of stormwater focused on quantity (e.g., drainage, flood control) and, to a limited extent, on quality of the stormwater (e.g., sediment and erosion control). However, in recent years awareness of the need to improve water quality has increased. With this awareness federal, state, and local programs have been established to pursue the ultimate goal of reducing pollutants contained in stormwater discharges to our waterways. The emphasis of these programs is to promote the concept and the practice of preventing pollution at the source, before it can cause environmental problems (USEPA, 1992). However, where further controls are needed, treatment of polluted runoff may be required.

1.1 Handbook Purpose and Scope

The purpose of this handbook is to provide general guidance for selecting and implementing Best Management Practices (BMPs) that will eliminate or reduce the discharge of pollutants from construction sites to waters of the state. This handbook also provides guidance on developing and implementing Stormwater Pollution Prevention Plans (SWPPPs) that document the selection and implementation of BMPs for a particular construction project.

This handbook provides the framework for an informed selection of BMPs, and developments and implementation of a site-specific SWPPP. However, due to the diversity in climate, receiving waters, construction site conditions, and local requirements across California, this handbook does not dictate the use of specific BMPs and therefore cannot guarantee compliance with NPDES permit requirements or local requirements specific to the user's site.

1.1.1 Users of the Handbook

This handbook provides guidance suitable for use by a wide range of individuals involved in construction site water pollution control. Each user of the handbook is responsible for working within their capabilities obtained through training and experience, and for seeking the advice and consultation of appropriate experts at all times

The target audience for this handbook includes: developers, including their planners and engineers; contractors, including their engineers, estimators, superintendents, foremen,

tradesmen, and subcontractors; municipal agencies, including their engineers, municipal inspectors, building inspectors, permit counter staff, code enforcement officers, and construction staff; Regulatory agencies, including permit staff and enforcement staff, and the general public with an interest in stormwater pollution control.

1.1.2 Organization of the Handbook

The handbook is organized to assist the user in developing and implementing a stormwater program for construction sites to reduce potential impacts of both stormwater and non-stormwater discharges on receiving waters. The handbook consists of the following sections:

California Stormwater BMP Handbook - Construction

Section 1 Introduction

This section provides a general review of the sources and impacts of construction activity stormwater discharges and provides an overview of the federal, state, and local programs regulating stormwater discharges.

Section 3 Erosion and Sediment Control BMPs

This Section provides an overview of BMPs for erosion, sediment, wind, and tracking control.

Appendix A General Permit

This Appendix contains a copy of the construction General Permit for application to most construction activities in the state.

Section 2 Stormwater Pollution Prevention Planning for Construction

This section describes how to prepare and implement a SWPPP for a construction project. It covers minimum requirements, construction activity assessment, BMP selection, and stormwater control planning. A SWPPP template is provided to facilitate SWPPP development and review by providing easy data entry and consistency in SWPPP documents.

Section 4 Non-Stormwater Management and Materials Management BMPs

This Section provides an overview of BMPs for non-stormwater management and materials management including waste materials and material stockpiles.

Appendix B SWPPP Template

This Appendix provides the SWPPP Template that was developed as an assistance tool for SWPPP preparation and review. The template contains elements required by the General Permit.

Section 5 Glossary and List of Acronyms

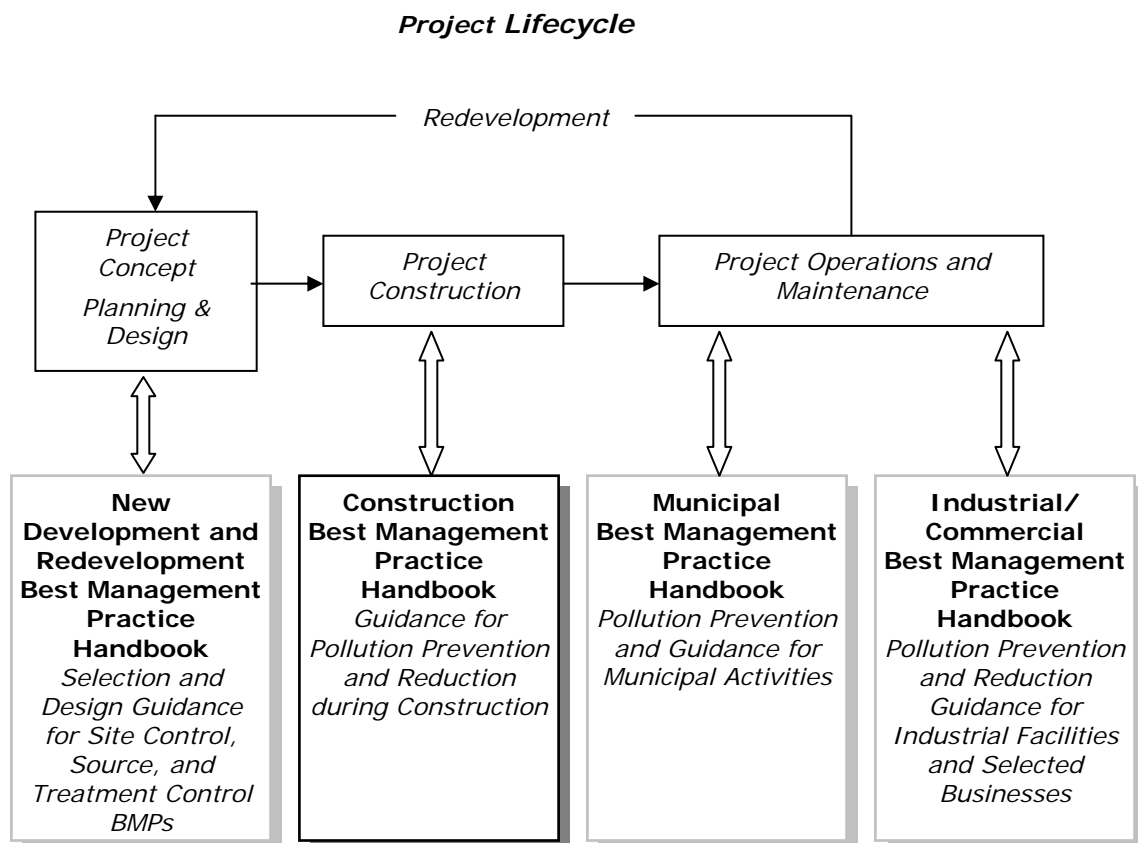
This section identifies terms and abbreviations used in the handbooks.

Appendix C Construction Storm Water Sampling and Analysis Guidance Document

This Appendix contains a copy of the California Stormwater Quality Task Force's Construction Storm Water Sampling and Analysis Guidance Document

1.1.3 Relationship to other Handbooks

This handbook is one of four handbooks that have been developed by the California Stormwater Quality Association (CASQA) to address BMP selection. Collectively, the four handbooks address BMP selection throughout the life of a project – from planning and design – through construction – and into operation and maintenance. Individually, each handbook is geared to a specific target audience during one stage of the life of a project. This handbook, the Construction Handbook, addresses selection and implementation of BMPs to eliminate or to reduce the discharge of pollutants associated with construction activity.



For a comprehensive understanding of stormwater pollution control throughout the life cycle of a project, it is recommended that the reader obtain and become familiar with all four handbooks. Typically, municipal stormwater program managers, regulators, environmental organizations, and stormwater quality professionals will have an interest in all four handbooks. For a focused understanding of stormwater pollution control during a single phase of the project life cycle, a reader may obtain, and become familiar with, the handbook associated with the appropriate phase. Typically, contractors, construction inspectors, industrial site operators, commercial site operators, some regulators and some municipal staff may have an interest in a single handbook.

1.2 Construction Sites and their Impacts on Water Quality

1.2.1 Pollutants Associated with Construction Activities

Stormwater runoff naturally contains numerous constituents. However, urbanized and urban activities such as construction increase constituent concentrations to levels that impact water quality. Pollutants associated with stormwater include sediment, nutrients, bacteria and viruses, oil and grease, metals, organics, pesticides, gross pollutants (floatables), and miscellaneous waste. Some constituents can also affect the pH of stormwater. Stormwater runoff can also be highly attractive to vector organisms, particularly mosquitoes, which can impact public health and become a legal liability. Stormwater pollutants are described in Table 1-1.

Excessive erosion and sedimentation are perhaps the most visible water quality impacts due to construction activities. Other less visible impacts are associated with off-site discharge of pollutants such as metals, nutrients, soil additives, pesticides, construction chemicals, and other construction waste. The magnitude of stormwater impacts depends on construction activities, climatic conditions, and site conditions. Development of a comprehensive SWPPP requires a basic understanding of the impacts, pollutant sources and other contributing factors, as well as BMPs to eliminate or reduce these impacts.

Table 1-1 Pollutant Impacts on Water Quality

Sediment	Sediment is a common component of stormwater, and can be a pollutant. Sediment can be detrimental to aquatic life (primary producers, benthic invertebrates, and fish) by interfering with photosynthesis, respiration, growth, reproduction, and oxygen exchange in water bodies. Sediment can transport other pollutants that are attached to it including nutrients, trace metals, and hydrocarbons. Sediment is the primary component of total suspended solids (TSS), a common water quality analytical parameter.
Nutrients	Nutrients including nitrogen and phosphorous are the major plant nutrients used for fertilizing landscapes, and are often found in stormwater. These nutrients can result in excessive or accelerated growth of vegetation, such as algae, resulting in impaired use of water in lakes and other sources of water supply. For example, nutrients have led to a loss of water clarity in Lake Tahoe. In addition, un-ionized ammonia (one of the nitrogen forms) can be toxic to fish.
Bacteria and viruses	Bacteria and viruses are common contaminants of stormwater. For separate storm drain systems, sources of these contaminants include animal excrement and sanitary sewer overflow. High levels of indicator bacteria in stormwater have led to the closure of beaches, lakes, and rivers to contact recreation such as swimming.
Oil and Grease	Oil and grease includes a wide array of hydrocarbon compounds, some of which are toxic to aquatic organisms at low concentrations. Sources of oil and grease include leakage, spills, cleaning and sloughing associated with vehicle and equipment engines and suspensions, leaking and breaks in hydraulic systems, restaurants and waste oil disposal.
Metals	Metals including lead, zinc, cadmium, copper, chromium, and nickel are commonly found in stormwater. Many of the artificial surfaces of the urban environment (e.g., galvanized metal, paint, automobiles, or preserved wood) contain metals, which enter stormwater as the surfaces corrode, flake, dissolve, decay, or leach. Over half the trace metal load carried in stormwater is associated with sediments. Metals are of concern because they are toxic to aquatic organisms, can bioaccumulate (accumulate to toxic levels in aquatic animals such as fish), and have the potential to contaminate drinking water supplies.
Organics	Organics may be found in stormwater in low concentrations. Often synthetic organic compounds (adhesives, cleaners, sealants, solvents, etc.) are widely applied and may be improperly stored and disposed. In addition, deliberate dumping of these chemicals into storm drains and inlets causes environmental harm to waterways.
Pesticides	Pesticides (including herbicides, fungicides, rodenticides, and insecticides) have been repeatedly detected in stormwater at toxic levels, even when pesticides have been applied in accordance with label instructions. As pesticide use has increased, so too have concerns about adverse effects of pesticides on the environment and human health. Accumulation of these compounds in simple aquatic organisms, such as plankton, provides an avenue for biomagnification through the food web, potentially resulting in elevated levels of toxins in organisms that feed on them, such as fish and birds.
Gross Pollutants	Gross Pollutants (trash, debris, and floatables) may include heavy metals, pesticides, and bacteria in stormwater. Typically resulting from an urban environment, industrial sites and construction sites, trash and floatables may create an aesthetic “eye sore” in waterways. Gross pollutants also include plant debris (such as leaves and lawn-clippings from landscape maintenance), animal excrement, street litter, and other organic matter. Such substances may harbor bacteria, viruses, vectors, and depress the dissolved oxygen levels in streams, lakes, and estuaries sometimes causing fish kills.
Vector Production	Vector production (e.g., mosquitoes, flies, and rodents) is frequently associated with sheltered habitats and standing water. Unless designed and maintained properly, standing water may occur in treatment control BMPs for 72 hours or more, thus providing a source for vector habitat and reproduction (Metzger, 2002).

1.2.2 Erosion and Sedimentation

Soil erosion is the process by which soil particles are removed from the land surface by wind, water, or gravity. Most natural erosion occurs at slow rates; however, the rate of erosion increases when land is cleared or altered and left unprotected. Construction sites, if unprotected, can erode at rates in excess of one hundred times the natural background rate of erosion.

Sediment resulting from excessive erosion is a pollutant. Sedimentation is defined as the settling out of particles transported by water. Sedimentation occurs when the velocity of water is slowed sufficiently allow suspended soil particles to settle. Larger particles, such as gravel and sand, settle more rapidly than fine particles such as silt and clay. Effective sediment control begins with proper erosion control, which minimizes the availability of particles for settling downstream.

Erosion from Rainfall Impact

The impact of raindrops on bare soil can cause erosion. On undisturbed soil protected by vegetation or other cover, the erosion is minimal. Construction activities increase the amount of exposed and disturbed soil, which increases erosion potential from rainfall.

Sheet Erosion

After rainfall strikes the ground, it flows in a thin layer for a short distance. The distance of sheet flow depends on slope, soil roughness, type of vegetative cover, and rainfall intensity. Erosion due to sheet flow on undisturbed soils is minimal and greater on soils disturbed by construction. However, sheet flows are capable of transporting soil particles dislodged by the impact of raindrops onto bare soil, and thus cannot be ignored.

Rill and Gully Erosion

As runoff accumulates, it concentrates in rivulets that cut grooves (rills) into the soil surface. Rills generally run parallel to one another and to the slope of the soil surface. If left unchecked, several rills may join together to form a gully. Rills are small enough to be stepped across, whereas a gully requires added effort to be traversed. The rate of rill erosion can easily be one hundred times greater than that of sheet flow, and the rate of gully erosion can easily be one hundred times greater than rill erosion. Due to the significant amount of sediment generated by rill and gully erosion, these types of erosion must be given top priority for elimination, reduction, and control. Rills and gullies form sooner on exposed soils than on vegetated soils.

Stream and Channel Erosion

In general, one or more of the following factors that may occur during construction can change the hydrology of the area to affect erosion of the banks and bottoms of natural drainage channels:

- Clearing the soil and re-contouring the site during construction may increase the volume and rate of runoff leaving the site.

- Replacing pervious natural ground with impervious cover such as buildings and pavement further increases runoff.
- Detention basins used to capture sediment extend the duration of flows leaving the site.

Control of erosion in streams and channels downstream of the construction site as a result of construction activities is a complex issue and is usually best addressed by local agencies through a comprehensive drainage master plan. Where these plans are available, the local drainage-planning agency may specify specific BMP requirements applicable to construction projects, which in turn must be incorporated into the SWPPP. Where these plans are not available, the goal of the SWPPP should be to minimize the difference between the predevelopment, construction, and post-construction hydrographs, and to minimize increases in sediment discharges. In some situations, local agencies may require developers of large projects to conduct a study of the specific impacts related to development of the project. This will most likely be the case where municipal permits include new development and redevelopment provisions such as Standard Urban Stormwater Mitigation Plans (SUSMPs).

Wind Erosion

Dust is defined as solid particles or particulate matters which are predominately large enough to eventually settle out from the air but small enough to remain temporarily suspended in the air for an extended period of time. Dust from a construction site originates from rock and soil surfaces, material storage piles and construction materials. It is generated by earthwork, demolition, traffic on unpaved surfaces, and strong winds. See Table 1-2.

Vehicle and Equipment Use	Exposed Areas	Contractor Activities
<ul style="list-style-type: none"> ■ Vehicle and equipment entering and leaving the project site ■ Vehicle and equipment movement and use within the project site ■ Sediment tracking off-site ■ Temporary parking lots and staging areas ■ On-site construction traffic 	<ul style="list-style-type: none"> ■ Areas of exposed soil that have been cleared and grubbed ■ Areas of exposed soil that have been excavated, filled, compacted, or graded ■ Construction staging areas ■ Vehicle and equipment storage and service areas ■ Material processing areas and transfer points. ■ Construction roads ■ Construction sites, bare ground areas ■ Spilled materials ■ Construction stockpiles ■ Soil and debris piles 	<ul style="list-style-type: none"> ■ Land clearing and grubbing ■ Earthwork including soil excavation, filling, soil compaction, rough grading, and final grading ■ Drilling and blasting ■ Materials handling, including material stockpiling, transfer, and processing ■ Batch dropping, dumping ■ Conveyor transfer and stacking ■ Material transferring ■ Crushing, milling and screening operations ■ Demolition and debris disposal ■ Tilling

1.2.3 Other Pollutants

Erosion and sedimentation discharges are perhaps the most visible and significant source of pollutants associated with construction sites. However, pollutants such as nutrients, bacteria, viruses, oil, grease, metals, organics, pesticides, gross pollutants, and vectors must always be considered, as they can be associated with both acute and chronic problems in receiving waters. Table 1-3 presents a matrix that identifies the most common source of these other pollutants at construction sites.

Construction Activity	Pollutants						
	Sediment	Nutrients	Trace Metals	Pesticides	Oil, Grease, Fuels	Other Toxic Chemicals	Miscellaneous Waste
Construction Practices							
Dewatering Operations	X					X	
Paving Operations	X			X	X	X	X
Structure Construction/Painting			X			X	X
Material Management							
Material Delivery and Storage	X	X	X	X	X	X	
Material Use		X	X	X	X	X	
Waste Management							
Solid Waste	X	X					X
Hazardous Waste						X	
Contaminated Spills	X					X	
Concrete Waste							X
Sanitary/Septic Waste							X
Vehicle/Equipment Management						X	X
Vehicle/Equipment Fueling						X	X
Vehicle/Equipment Maintenance						X	X

1.2.4 Impacts of Erosion and Sedimentation, and Other Pollutants

The impacts due to erosion and sedimentation can be placed in three categories:

- Degradation of aquatic and riparian ecosystems
- Pollutant transport
- Erosion of land and sedimentation within waterways and public facilities (i.e. storm drains).

Sediment can be detrimental to aquatic life (primary producers, benthic invertebrates, and fish) by interfering with photosynthesis, respiration, growth, reproduction, and oxygen exchange in water bodies. In addition, sediment particles can transport other pollutants that are attached to them including nutrients, trace metals, and hydrocarbons. Sediment particles such as silts and clays are the primary components of total suspended solids (TSS), a common water quality analytical parameter.

In addition to impacts directly associated with sedimentation, various pollutants can also be transported along with sediment particles leaving construction sites. Such pollutants include metals, nutrients, conventional pollutants, pesticides, and coliform. These pollutants often originate from organic components, plant residues, and nutrient elements within soils on the construction site, and are thus mobilized by erosion and later deposited downstream during sedimentation. Alternatively, these other pollutants may be generated independent of erosion and because of their nature can have significant detrimental affects to receiving waters.

Construction activity may cause increased erosion and sedimentation within waterways and public facilities. Some construction activity will increase impervious area and/or change drainage patterns, resulting in increased runoff volumes and rates, which have the potential to erode downstream watercourses. Other construction activities such as grading may increase erosion from the construction site by disturbing and exposing the soil. The eroded soil particles from the construction site may flow downstream and fill drainage systems, reservoirs, and harbors.

In order to control the impact of erosion, sedimentation, and other pollutants on receiving waters, the *State Water Resources Control Board (SWRCB) Order No. 99-08-DWQ, National Pollutant Discharge Elimination System (NPDES) General Permit No. CAS000002, Waste Discharge Requirements (WDRs) for Discharges of Stormwater Runoff Associated with Construction Activity (General Permit)* requires the implementation of BMPs to eliminate or reduce the discharge of pollutants in stormwater discharges, and prohibits the discharge of non-stormwater from the construction site as these non-stormwater discharges are likely to carry pollutants to receiving waters. The General Permit recognizes that discharges of non-stormwater may be necessary for the completion of certain construction projects. Such discharges include, but are not limited to:

- Irrigation of vegetative erosion control measures

- Pipe flushing and testing
- Street cleaning, and
- Dewatering

Such discharges are authorized by this General Permit as long as they (a) do comply with Section A.9 of the General Permit, (b) do not cause or contribute to violation of any water quality standard, (c) do not violate any other provision of the General Permit, (d) do not require a non-stormwater permit as issued by some RWQCBs, and (e) are not prohibited by a Basin Plan. If a non-stormwater discharge is subject to a separate permit adopted by a RWQCB, the discharge must additionally be authorized by the RWQCB.

1.3 Regulatory Programs

The need to protect our environment has resulted in a number of laws and subsequent regulations and programs. In the following sections, various federal, state, and local programs are discussed in relationship to the control of pollutants in stormwater. The programs are expected to change over the next several years and the user is advised to contact state and local officials for further information.

1.3.1 Federal NPDES Programs

In 1972, the Federal Water Pollution Control Act (also referred to as the Clean Water Act [CWA]) was amended to provide that the discharge of pollutants to waters of the United States from any point source is unlawful unless the discharge is in compliance with an NPDES permit. The 1987 amendments to the CWA added Section 402(p), which establishes a framework for regulating municipal and industrial stormwater discharges, including discharges associated with construction activities, under the NPDES Program.

On November 16, 1990, the U.S. Environmental Protection Agency (USEPA) published final regulations that establish stormwater permit application requirements. The regulations, also known as Phase I of the NPDES program, provide that discharges of stormwater to waters of the United States from construction projects that encompass five or more acres of soil disturbance are effectively prohibited unless the discharge complies with an NPDES Permit.

Phase II of the NPDES program expands the requirements by requiring operators of small MS4s in urbanized areas and small construction sites to be covered under an NPDES permit, and to implement programs and practices to control polluted stormwater runoff. The program applies to:

- Operators of small MS4s located in “urbanized areas” as delineated by the Bureau of the Census. A “small” MS4 is any MS4 not already covered by the Phase I NPDES stormwater program.
- Small construction sites with a soil disturbance equal to or greater than one and less than five acres of land or part of a larger common plan of development which disturbs more than one acre.

1.3.3 Municipal NPDES Programs

Phase I Municipal Stormwater Program and municipal NPDES Permits cover and regulate municipalities with populations of over 100,000, drainage systems interconnected with these municipalities' systems, or municipalities determined to be significant contributors of pollutants. In California, most of the major urbanized counties have already obtained NPDES stormwater permits.

Municipalities with NPDES stormwater permits for their own municipal separate storm sewer system (MS4s) are responsible for developing a management program for public and private construction activities in their jurisdiction. Each program addresses appropriate planning and construction procedures; ensures the implementation, inspection, and monitoring of construction sites which discharge stormwater into their systems; and provides for education and training for construction site operators.

Phase II of the Stormwater Program will regulate municipalities with populations less than 100,000, including urbanized areas (areas with a population of 50,000 and density greater than 1,000 people per square mile), cities, and county areas designated by the state based on site-specific criteria, and various state and federal facilities. Each designated entity must submit a Notice of Intent (NOI) along with a copy of its Stormwater Management Program. The Phase II Stormwater Management Program must address six minimum control measures, including the following measures related to construction activities:

- **Illicit Discharge Detection and Elimination** - Developing and implementing a plan to detect and eliminate illicit discharges to the storm drain system including illicit connections and illegal dumping.
- **Construction Site Stormwater Runoff Control** - Developing, implementing, and enforcing an erosion and sediment control program for construction activities that disturb one or more acres of land.
- **Post Construction Stormwater Management in New Development and Redevelopment** - Developing, implementing, and enforcing a program to address discharges of stormwater runoff from new and redevelopment areas.

While Phase I and Phase II programs for construction sites vary throughout the state, the programs have many similarities, including the requirement for construction sites to comply with the General Permit. For specific information on local program requirements, construction site owners must contact the municipal stormwater program coordinator in the jurisdiction where the project will be constructed.

1.4 Definitions

Many of the most common terms related to stormwater quality control are defined in the Glossary (see Section 5). Throughout the handbook, the user will find references to the following terms:

NPDES General Permit for Stormwater Discharges. NPDES is an acronym for National Pollutant Discharge Elimination System. NPDES is the national program for administering and regulating Sections 307, 318, 402, and 405 of the Clean Water Act (CWA). In California, the State Water Resources Control Board (SWRCB) has issued a General Permit for stormwater discharges associated with industrial activities (see Appendix A).

Notice of Intent (NOI) is a formal notice to the SWRCB submitted by the owner/operators of existing industrial facilities. The NOI provides information on the permittee, location of discharge, type of discharge and certifies that the permittee will comply with conditions of the Industrial General Permit. The NOI is not a permit application and does not require approval.

Sediment includes particles of sand, clay, silt, and other substances that settle at the bottom of a body of water. Sediment can come from the erosion of soil or from the decomposition of plants and animals. Wind, water, and ice often carry these particles great distances.

Stormwater Pollution Prevention Plan (SWPPP) is a written plan that documents the series of phases and activities that, first, characterizes your site, and then, prompts the implementers to select and carry out actions which reduce pollutants in stormwater discharges.

Stormwater Pollution Control Plan (SWPCP) is a less formal plan than the SWPPP that addresses the implementation of BMPs at facilities and businesses not covered by a General Permit but that have the potential to discharge pollutants.

Best Management Practices (BMP) is defined as any program, technology, process, siting criteria, operating method, measure, or device, which controls, prevents, removes, or reduces pollution.

Source Control BMPs are operational practices that prevent pollution by reducing potential pollutants at the source.

Treatment Control BMPs are methods of treatment to remove pollutants from stormwater.

1.5 References

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A guide to selecting BMPs for construction activities is presented in the following sections. BMPs are generally selected in a three-step process:

- Define BMP Objectives
- Identify BMP category
- Select appropriate BMPs

2.4.1 Define BMPs Objectives

Selection and implementation of BMPs is based on the pollution risks associated with the construction activity. The pollution prevention objectives of BMPs are defined based on a review of information gathered during the assessment of the site and planned activities (Section 2.3). Once defined, BMP objectives are developed and BMPs selected. The BMP objectives for construction projects are as follows:

- Control of Erosion, and Discharge of Sediment:
 - **Minimize Disturbed Areas:** Only clear land which will be actively under construction in the near term (e.g., within the next 6-12 months), minimize new land disturbance during the rainy season, and avoid clearing and disturbing sensitive areas (e.g., steep slopes and natural watercourses) and other areas where site improvements will not be constructed.
 - **Stabilize Disturbed Areas:** Provide temporary stabilization of disturbed soils whenever active construction is not occurring on a portion of the site. Provide permanent stabilization during finish grade and landscape the site.
 - **Protect Slopes and Channels:** Safely convey runoff from the top of the slope and stabilize disturbed slopes as quickly as possible. Avoid disturbing natural channels. Stabilize temporary and permanent channel crossings as quickly as possible and ensure that increases in runoff velocity caused by the project do not erode the channel.
 - **Control Site Perimeter:** Delineate site perimeter to prevent disturbing areas outside the project limits. Divert upstream run-on safely around or through the construction project. Local codes usually state that such diversions must not cause downstream property damage, or be diverted into another watershed. Runoff from the project site should be free of excessive sediment and other constituents. Control tracking at points of ingress to and egress from the project site.
 - **Retain Sediment:** Retain sediment-laden waters from disturbed, active areas within the site.
- Manage Non-Stormwater Discharges and Materials:
 - **Practice Good Housekeeping:** Perform activities in a manner to keep potential pollutants from coming into contact with stormwater or being transported off site to eliminate or avoid exposure.

- **Contain Materials and Wastes:** Store construction, building, and waste materials in designated areas, protected from rainfall and contact with stormwater runoff. Dispose of all construction waste in designated areas, and keep stormwater from flowing onto or off of these areas. Prevent spills and clean up spilled materials.

2.4.2 Identify BMP Categories

Once the BMP objectives are defined, identify the category of BMP best suited to meet each objective. The particular BMP selected from each category depends on specific site conditions, construction activities, and cost considerations.

There are six BMP categories available for selection. They are:

- Erosion Control (EC)
- Sediment Control (SE)
- Wind Erosion Control (WE)
- Tracking Control (TR)
- Non Stormwater Management (NS)
- Waste Management and Materials Pollution Control (WM)

BMPs for contractor activities are listed in the TR, NS, and WM categories. BMPs for erosion and sediment control are listed in the EC, SE, WE, and TR categories.

2.4.3 Select BMPs

BMPs for Erosion and Sediment Control

BMPs for erosion and sediment control are selected to meet the BMP objectives based on specific site conditions, construction activities, and cost. Various BMPs may be needed at different times during construction since activities are constantly changing site conditions.

Selection of erosion control BMPs should be based on minimizing disturbed areas, stabilizing disturbed areas, and protecting slopes and channels. Selection of sediment control BMPs should be based on retaining sediment on-site and controlling the site perimeter. Erosion and sediment control BMPs are listed in the EC, SE, WE, and TR categories, which are presented in Section 3.

BMPs for Contractor Activities

Certain contractor activities may cause pollution if not properly managed. BMPs should be selected based on the contractor activities information collected in the SWPPP. The materials and BMP objectives for contractor activities are practicing good housekeeping and containing materials and waste. BMPs for contractor activities are selected from the TR, NS and WM categories, which are presented in Sections 3 (TR) and 4 (NS, WM). Several considerations for selecting a BMP for contractor activities include:

- Is it expected to rain? Selection of a BMP is different for the rainy season versus the dry season. What activities can be postponed or re-scheduled until after the rains or performed during the dry season.
- How much water is being used? The more water used and wastewater generated, the more likely that pollutants transported by this water will reach the drainage system or be transported off site.
- What are the site conditions? BMPs may differ depending on whether the activity is conducted on a slope or flat ground near a drainage structure or watercourse. Conducting activities away from certain sensitive areas will reduce the cost and inconvenience of implementing BMPs.
- What about accidents? Controls for common activities should be established, and preparations should be made to allow for quick response to accidents or spills. In the event of a spill or exposure of construction compounds, what are the contingency plans for sampling the contaminated stormwater? Can the analysis be done in the field or should laboratory analysis be required? Are sample bottles available on-site, appropriate test strips, etc?

2.5 Stormwater Pollution Prevention Plans

2.5.1 SWPPP Preparation

The General Permit requires that the owner prepare a SWPPP for projects that will create one acre or more of soil disturbance. The General Permit also requires that the SWPPP applies to all areas that are directly related to the construction activity, including but not limited to staging areas, storage yards, material borrow areas, and access roads, etc. In some cases, the owner may enter into agreements with the contractor or stormwater quality professionals for preparation and implementation of the SWPPP. However, owners must be aware that regardless of the contractual agreement between the owner and contractor with respect to BMP selections and SWPPP implementation, the owner is ultimately responsible for compliance with the General Permit. It is highly recommended that the owner and contractor jointly review the SWPPP during its development or during a pre-construction conference.

The SWPPP is a document that addresses water pollution control during construction. The SWPPP must be prepared and available on the project site before the project owner, developer, or contractor begins any activity with the potential to cause water pollution. The SWPPP must be available on site at all times and must be implemented year-round throughout the duration of the construction project.

The SWPPP must be completed before any construction activity starts. No construction activity having the potential to cause water pollution shall be performed until the SWPPP has been completed, certified, and appropriate BMPs have been implemented. Construction activities that will not threaten water quality, such as traffic control, may proceed without a complete SWPPP if allowed by the local agency and the RWQCB.

The SWPPP should be directed at personnel on the construction project (e.g., supervisor, foreman, and inspectors). The SWPPP should provide specific guidance on actions to be taken by these personnel and should be presented in a format that accommodates day-to-day use (e.g., loose leaf, pullout sections, and checklists).

The SWPPP should provide a simple narrative and diagram that locates the construction site, identifies potential pollutant sources on site, and shows the location of the BMPs to be used to minimize erosion and sedimentation during construction. It should also describe measures which eliminate or reduce pollution of stormwater runoff by any chemicals and materials used during the construction process. The level of detail will vary with the intensity, size, and type of construction.

2.5.2 SWPPP Template

An electronic SWPPP template has been developed and is included in Appendix A of this handbook as an assistance tool. The template contains the elements required by the General Permit, but local agencies may develop their own SWPPP template or require an alternative format. It is important to note that a SWPPP does not need to match the template provided. The template SWPPP is provided as a guidance document that was developed to:

- Provide easy data entry during SWPPP preparation (instructions and examples can be viewed in the template while the SWPPP is being prepared)
- Provide consistency in SWPPP content and format, thus making the SWPPP review process more efficient

An electronic copy of the SWPPP template (Microsoft Word® 2000) can be downloaded from the California Stormwater BMP Handbook web site at “www.cabmphandbooks.com.” Due to the SWPPP template objectives for consistency in SWPPP content and format, the SWPPP template’s underlying structure cannot be modified by the user.

2.6 SWPPP Implementation

2.6.1 Staff Training

Training is imperative to the success of the BMPs identified in the SWPPP. Adequate training is required if these BMPs are to be installed and maintained properly. These BMPs will fail if not properly installed and maintained. Thus, only trained personnel should be assigned these responsibilities. A construction stormwater pollution prevention training program should be held for all construction personnel. A good program will include:

- **SWPPP Preparation Training.** This training is geared towards owners, engineers, contractors, and water quality professionals involved in preparation and certification of SWPPPs. The training must cover all aspects of construction site water pollution control, including, SWPPP documentation and BMP selection.
- **SWPPP Implementation Training.** This training is geared towards owners, contractors, superintendents, foremen, and key staff designated in the SWPPP as being responsible for

certifications, inspections, monitoring, and project oversight. The first training element must familiarize the individuals with the content and organization of the SWPPP, pollution control objectives, responsibilities for pollution control, BMPs, inspection procedures, and monitoring procedures. The second training element must focus on the SWPPP for the particular project site for which the individual is responsible, including site-specific responsibilities, BMPs, and other measures.

- **BMP Implementation Training.** This training is geared towards owners, contractors, superintendents, foremen, tradesmen, laborers, and for other staff that work on the construction site including subcontractors. The training should cover responsibilities for BMP implementation, how to implement BMPs, general good housekeeping, and protection of BMPs in place.

Construction water pollution control training typically includes off-site and on-site training. Off-site training is most appropriate for SWPPP Preparation training with instruction provided by trade associations, colleges, Regional Boards, County, or other water quality professionals. SWPPP Implementation training can be conducted through a combination of off-site training for the general subjects, and on-site training for a site specific SWPPP, with instruction provided by trade associations, colleges, Regional Boards, Counties, water quality professionals, and experienced owner and contractor superintendents. BMP implementation training is usually conducted on the project site with instruction provided by experienced owner and contractors' superintendents and foremen.

Subcontractor employees can impact water quality and potentially jeopardize compliance with the General Permit, thus subcontractor staff must also receive appropriate training. The owner may wish to contractually require that subcontractors employ trained staff.

2.6.2 Site Inspections

The General Permit requires inspections before and after a storm event, and once each 24-hour period during extended storm events, to identify BMP effectiveness and implement repairs or BMP changes as soon as feasible. At the onset of a construction project (e.g., clearing, grubbing, or earth movement) it may be more appropriate to perform inspection of the BMPs on a regular basis instead of just before and after a storm. This will allow sufficient time for any corrections or improvements to be made before the storm. An inspector should be identified in the SWPPP. Inspection can usually be performed as part of a regular oversight and inspection of the project site.

According to the General Permit, a tracking or follow-up procedure must follow an inspection that identifies deficiencies in the BMPs. The result of the inspection and assessment must be written. Include the date of the inspection, weather information, the person(s) who performed the inspection, observations, descriptions of inadequate BMPs, and the corrective actions that were taken, such as BMPs that were fixed or additional BMPs that were implemented. Inspection records must be retained for three years from the date they were generated. It is highly recommended that records be retained for at least three years following the date coverage is terminated under the General Permit; even longer retention of records is recommended where

sites have been subject to enforcement actions or are involved in litigation regarding issues covered by the permit.

2.6.3 BMP Monitoring

The type of BMP monitoring depends on which BMP is implemented. In the case of contractor activity BMPs, the monitoring consists of visual inspection to ensure that the BMP was implemented and maintained according to the SWPPP. Such inspection would include:

- Looking for evidence of spills and resulting clean-up procedures (e.g., supplies of spill cleanup materials)
- Verifying adequacy of trash receptacles
- Verifying waste disposal practices (e.g., recycle vs. hazardous waste bins)
- Examining integrity and use of containment structures
- Verifying use of employee education programs for the various activities
- Noting the location of activity (e.g., outdoor vs. indoor, concrete vs. grass)
- BMPs for any chemicals or fuels not addressed in the SWPPP must be developed

In the case of erosion and sediment control BMPs, the monitoring program should consist of regular inspection to determine the following:

- Are erosion and sediment control BMPs installed properly? The SWPPP BMPs should include details or references to allow for the proper construction of structural or vegetative erosion and sediment control devices. The inspector should ensure that these systems are installed according to the SWPPP in the proper locations
- Are the BMPs effective? The effectiveness of the BMP would be based on the presence of sediment behind or within control devices, the presence of sediment downstream of the site, and signs of erosion in stabilized areas after a storm event.
- Have drainage patterns changed? If the site has undergone significant grading operations, resulting in a change of drainage patterns, adjustment to the BMPs will likely be required to address this change. The inspector shall determine the extent of changes to the drainage pattern and the necessity for additional or reconfigured BMPs.
- Are areas stabilized as quickly as possible after completion of construction activities in an area? Disturbed active and inactive construction areas (inactive construction areas may be defined as areas in which no construction activity will occur for a period of 30 days or longer) should be stabilized as soon as practical. If construction, climatological, or other site conditions do not allow stabilization, the SWPPP should define alternative approaches.

- Are the BMPs properly maintained? Maintenance of erosion and sediment control BMPs is critical. Erosion controls should be installed as soon as practical after an area becomes inactive, and before the onset of rain. The capacity of sediment controls must be restored prior to the next rain event.

2.6.4 BMP Maintenance

The inspector should inspect the site on a regular basis, during and after any storm generating runoff to determine maintenance requirements and general condition of the installed system. The local agency may also inspect the site on a routine basis to assess the maintenance performed on the systems. All maintenance related to a storm event should be completed within 48 hours of the storm event. The following maintenance tasks should be performed on a regular basis:

- Removal of sediment from barriers and sedimentation devices
- Replacement or repair of worn or damaged silt fence fabrics
- Replacement or repair of damaged structural controls
- Repair of damaged soil stabilization measures.
- Other control maintenance as defined in each BMP fact sheet.

2.6.5 Stormwater Pollution Control Documentation

Records of inspections, compliance certifications, and non-compliance reporting are to be retained for at least three years by the owner. It is suggested that records of incidents such as spills or other releases be kept. Analyzing a history of this information can provide insight into modifying the BMPs. Photographs should also be kept.

Also, keep a record of maintenance activities or any other BMPs that are of an action nature. Activity based BMPs such as Good Housekeeping must be documented in each inspection; often, this documentation is the only evidence that the BMPs have been implemented.

Section 3

Erosion and Sediment Control BMPs

3.1 Erosion Control

Erosion control is any source control practice that protects the soil surface and prevents soil particles from being detached by rainfall, flowing water, or wind. Erosion control is also referred to as soil stabilization. Erosion control consists of preparing the soil surface and implementing one or more of the BMPs shown in Table 3-1, to disturbed soil areas.

All inactive soil-disturbed areas on the project site, and most active areas prior to the onset of rain, must be protected from erosion. Soil disturbed areas may include relatively flat areas as well as slopes. Typically, steep slopes and large exposed areas require the most robust erosion controls; flatter slopes and smaller areas still require protection, but less costly materials may be appropriate for these areas, allowing savings to be directed to the more robust BMPs for steep slopes and large exposed areas. To be effective, erosion control BMPs must be implemented at slopes and disturbed areas to protect them from concentrated flows.

BMP#	BMP Name
EC-1	Scheduling
EC-2	Preservation of Existing Vegetation
EC-3	Hydraulic Mulch
EC-4	Hydroseeding
EC-5	Soil Binders
EC-6	Straw Mulch
EC-7	Geotextiles & Mats
EC-8	Wood Mulching
EC-9	Earth Dikes and Drainage Swales
EC-10	Velocity Dissipation Devices
EC-11	Slope Drains
EC-12	Streambank Stabilization
EC-13	Polyacrylamide

Some erosion control BMPs can be used effectively to temporarily prevent erosion by concentrated flows. These BMPs, used alone or in combination, prevent erosion by intercepting, diverting, conveying, and discharging concentrated flows in a manner that prevents soil detachment and transport. Temporary concentrated flow conveyance controls may be required to direct run-on around or through the project in a non-erodible fashion. Temporary concentrated flow conveyance controls include the following BMPs:

- EC-9, Earth Dikes and Drainage Swales
- EC-10, Velocity Dissipation Devices
- EC-11, Slope Drains

3.2 Sediment Control

Sediment control is any practice that traps soil particles after they have been detached and moved by rain, flowing water, or wind. Sediment control measures are usually passive systems that rely on filtering or settling the particles out of the water or wind that is transporting them.

Sediment control practices include the BMPs listed in Table 3-2.

Sediment control BMPs include those practices that intercept and slow or detain the flow of stormwater to allow sediment to settle and be trapped.

Sediment control practices can consist of installing linear sediment barriers (such as silt fence, sandbag barrier, and straw bale barrier); providing fiber rolls, gravel bag berms, or check dams to break up slope length or flow; or constructing a sediment trap or sediment basin. Linear sediment barriers are typically placed below the toe of exposed and erodible slopes, down-slope of exposed soil areas, around soil stockpiles, and at other appropriate locations along the site perimeter.

A few BMPs may control both sediment and erosion, for example, fiber rolls and sand bag barriers. The authors of this handbook have classified these BMPs as either erosion control (EC) or sediment control (SC) based on the authors opinion on the BMPs most common and effective use.

Sediment control BMPs are most effective when used in conjunction with erosion control BMPs. The combination of erosion control and sediment control is usually the most effective means to prevent sediment from leaving the project site and potentially entering storm drains or receiving waters. Under most conditions, the General Permit requires that the discharger implement an effective combination of erosion and sediment controls.

Under limited circumstances, sediment control, alone may be appropriate. For example, applying erosion control BMPs to an area where excavation, filling, compaction, or grading is currently under way may not be feasible when storms come unexpectedly. Use of sediment controls by establishing perimeter control on these areas may be appropriate and allowable under the General Permit provided the following conditions are met.

- Weather monitoring is under way.
- Inactive soil-disturbed areas have been protected with an effective combination of erosion and sediment controls.

BMP#	BMP Name
SE-1	Silt Fence
SE-2	Sediment Basin
SE-3	Sediment Trap
SE-4	Check Dam
SE-5	Fiber Rolls
SE-6	Gravel Bag Berm
SE-7	Street Sweeping and Vacuuming
SE-8	Sandbag Barrier
SE-9	Straw Bale Barrier
SE-10	Storm Drain Inlet Protection
SE-11	Chemical Treatment

- An adequate supply of sediment control materials are stored on-site and there are sufficient forces of labor and equipment available to implement sediment controls on the active area prior to the onset of rain.
- The SWPPP adequately describes the methods to protect active areas.

3.3 Wind Erosion Control

Wind erosion control consists of applying water or other dust palliatives to prevent or alleviate dust nuisance. Wind erosion control best management practices (BMPs) are shown in Table 3-3.

Table 3-3 Wind Erosion Control BMPs	
BMP#	BMP Name
WE-1	Wind Erosion Control

Other BMPs that are sometimes applied to disturbed soil areas in order to control wind erosion are BMPs EC-2 through EC-7, shown in Section 3.1 of this Manual. Be advised that many of the dust palliatives may contain compounds that have an unknown effect on stormwater. A sampling and analysis protocol to test for stormwater contamination from exposure to such compounds is required in the SWPPP.

3.4 Tracking Control BMPs

Tracking control consists of preventing or reducing the tracking of sediment off-site by vehicles leaving the construction area. Tracking control best management practices (BMPs) are shown in Table 3-4.

Table 3-4 Temporary Tracking Control BMPs	
BMP #	BMP Name
TR-1	Stabilized Construction Entrance/Exit
TR-2	Stabilized Construction Roadway
TR-3	Entrance/Outlet Tire Wash

Attention to control of tracking sediment off site is highly recommended, as dirty streets and roads near a construction site create a nuisance to the public and generate constituent complaints to elected officials and regulators. These complaints often result in immediate inspections and regulatory actions.

3.5 Erosion and Sediment Control BMP Fact Sheet Format

A BMP fact sheet is a short document that gives all the information about a particular BMP. Typically, each fact sheet contains the information outlined in Figure 3-1. Completed fact sheets for each of the above activities are provided in Section 3.6.

The fact sheets also contain side bar presentations with information on BMP objectives, targeted constituents, removal effectiveness, and potential alternatives.

EC-xx Example Fact Sheet

- Description and Purpose
- Suitable Applications
- Limitations
- Implementation
- Costs
- Inspection and Maintenance
- References

Figure 3-1
Example Fact Sheet

3.6 BMP Fact Sheets

BMP fact sheets for erosion, sediment, wind, and tracking controls follow. The BMP fact sheets are individually page numbered and are suitable for photocopying and inclusion in SWPPPs. Fresh copies of the fact sheets can be individually downloaded from the California Stormwater BMP Handbook web site at www.cabmphandbooks.com.

g = gravity (32.2 ft/s²)

H = elevation when the basin is full (ft)

H_o = final elevation when basin is empty (ft)

With a drawdown time of 40 hours, the equation becomes:

$$a = \frac{(1.75 \times 10^{-6})A(H - H_o)^{0.5}}{C} \quad (\text{Eq. 3})$$

- *Flow Control Using Multiple Orifices (see Figure 2):*

$$a_t = \frac{2A(h_{\max})}{3600CT(2g[h_{\max} - h_{\text{centroid of orifices}}])^{0.5}} \quad (\text{Eq. 4})$$

With terms as described above except:

a_t = total area of orifices

h_{\max} = maximum height from lowest orifice to the maximum water surface (ft)

$h_{\text{centroid of orifices}}$ = height from the lowest orifice to the centroid of the orifice configuration (ft)

Allocate the orifices evenly on two rows; separate the holes by 3x hole diameter vertically, and by 120 degrees horizontally (refer to Figure 2).

Because basins are not maintained for infiltration, water loss by infiltration should be disregarded when designing the hydraulic capacity of the outlet structure.

Care must be taken in the selection of "C"; 0.60 is most often recommended and used. However, based on actual tests, GKY (1989), "Outlet Hydraulics of Extended Detention Facilities for Northern Virginia Planning District Commission", recommends the following:

$C = 0.66$ for thin materials; where the thickness is equal to or less than the orifice diameter, or

$C = 0.80$ when the material is thicker than the orifice diameter

Installation

- Securely anchor and install an anti-seep collar on the outlet pipe/riser and provide an emergency spillway for passing major floods (see local flood control agency).
- Areas under embankments must be cleared and stripped of vegetation.
- Chain link fencing should be provided around each sediment basin to prevent unauthorized entry to the basin or if safety is a concern.

Costs

Average annual costs for installation and maintenance (2 year useful life) are:

- Basin less than 50,000 ft³: Range, \$0.24 - \$1.58/ft³. Average, \$0.73 per ft³. \$400 - \$2,400, \$1,200 average per drainage acre.
- Basin size greater than 50,000 ft³: Range, \$0.12 – \$0.48/ft³. Average, \$0.36 per ft³. \$200 - \$800, \$600 average per drainage acre.

Inspection and Maintenance

- Inspect BMPs prior to forecast rain, daily during extended rain events, after rain events, weekly during the rainy season, and at two-week intervals during the non-rainy season.
- Examine basin banks for seepage and structural soundness.
- Check inlet and outlet structures and spillway for any damage or obstructions. Repair damage and remove obstructions as needed.
- Check inlet and outlet area for erosion and stabilize if required.
- Check fencing for damage and repair as needed.
- Sediment that accumulates in the BMP must be periodically removed in order to maintain BMP effectiveness. Sediment should be removed when sediment accumulation reaches one-half the designated sediment storage volume. Sediment removed during maintenance may be incorporated into earthwork on the site or disposed of at appropriate locations.
- Remove standing water from basin within 72 hours after accumulation.
- BMPs that require dewatering shall be continuously attended while dewatering takes place. Dewatering BMPs shall be implemented at all times during dewatering activities.
- To minimize vector production:
 - Remove accumulation of live and dead floating vegetation in basins during every inspection.
 - Remove excessive emergent and perimeter vegetation as needed or as advised by local or state vector control agencies.

References

A Current Assessment of Urban Best Management Practices: Techniques for Reducing Nonpoint Source Pollution in the Coastal Zones, Metropolitan Washington Council of Governments, March 1992.

Draft-Sedimentation and Erosion Control, an Inventory of Current Practices, USEPA. April 1990.

Guidelines for the Design and Construction of Small Embankment Dams, Division of Safety of Dams, California Department of Water Resources, March 1986.

Section 4 Non-Stormwater Management and Material Management BMPs

4.1 Non-Stormwater Management BMPs

The Construction General Permit prohibits the discharge of materials other than stormwater and authorized non-stormwater discharges. It is recognized that certain non-stormwater discharges may be necessary for the completion of construction projects. Such discharges include but are not limited to irrigation of vegetative erosion control measures, pipe flushing and testing, and street cleaning.

Non-stormwater management BMPs are source control BMPs that prevent pollution by limiting or reducing potential pollutants at their source or eliminating off-site discharge. These practices involve day-to-day operations of the construction site and are usually under the control of the contractor. These BMPs are also referred to as “good housekeeping practices” which involve keeping a clean, orderly construction site.

Non-stormwater management BMPs also include procedures and practices designed to minimize or eliminate the discharge of pollutants from vehicle and equipment cleaning, fueling, and maintenance operations to stormwater drainage systems or to watercourses.

Table 4-1 lists the non-stormwater management BMPs. All these BMPs must be implemented depending on the conditions and applicability of deployment described as part of the BMP.

BMP#	BMP Name
NS-1	Water Conservation Practices
NS-2	Dewatering Operations
NS-3	Paving and Grinding Operations
NS-4	Temporary Stream Crossing
NS-5	Clear Water Diversion
NS-6	Illicit Connection/Discharge
NS-7	Potable Water/Irrigation
NS-8	Vehicle and Equipment Cleaning
NS-9	Vehicle and Equipment Fueling
NS-10	Vehicle and Equipment Maintenance
NS-11	Pile Driving Operations
NS-12	Concrete Curing
NS-13	Concrete Finishing
NS-14	Material and Equipment Use
NS-15	Demolition Adjacent to Water
NS-16	Temporary Batch Plants

It is recommended that owners and contractors be vigilant regarding implementation of these BMPs, including making their implementation a condition of continued employment, and part of all prime and subcontract agreements. By doing so, the chance of inadvertent violation by an uncaring individual can be prevented, potentially saving thousands of dollars in fines and project delays. Also, if procedures are not properly implemented and/or if BMPs are compromised then the discharge is subject to sampling and analysis requirements contained in the General Permit.

4.2 Waste Management & Materials Pollution Control BMPs

Waste management and materials pollution control BMPs, like non-stormwater management BMPs, are source control BMPs that prevent pollution by limiting or reducing potential pollutants at their source before they come in contact with stormwater. These BMPs also involve day-to-day operations of the construction site, are under the control of the contractor, and are additional “good housekeeping practices” which involve keeping a clean, orderly construction site.

Waste management consists of implementing procedural and structural BMPs for handling, storing, and disposing of wastes generated by a construction project. The objective is to prevent the release of waste materials into stormwater runoff or discharges through proper management of the following types of wastes:

- Solid
- Sanitary
- Concrete
- Hazardous
- Equipment – related wastes

Materials pollution control (also called materials handling) consists of implementing procedural and structural BMPs in the handling, storing, and the use of construction materials. The BMPs are intended to prevent the release of pollutants during stormwater and non-stormwater discharges. The objective is to prevent or reduce the opportunity for contamination of stormwater runoff from construction materials by covering and/or providing secondary containment of storage areas, and by taking adequate precautions when handling materials. These controls must be implemented for all applicable activities, material usage, and site conditions.

Table 4-2 lists the waste management and materials pollution control BMPs. It is important to note that these BMPs should be implemented depending on the conditions/applicability of deployment described as part of the BMP.

BMP#	BMP Name
WM-1	Material Delivery and Storage
WM-2	Material Use
WM-3	Stockpile Management
WM-4	Spill Prevention and Control
WM-5	Solid Waste Management
WM-6	Hazardous Waste Management
WM-7	Contaminated Soil Management
WM-8	Concrete Waste Management
WM-9	Sanitary/ Septic Waste Management
WM-10	Liquid Waste Management

4.3 Fact Sheet Format

A BMP fact sheet is a short document that gives all the information about a particular BMP. Typically, each fact sheet contains the information outlined in Figure 4-1. Completed fact sheets for each of the above activities are provided in Section 4.4.

The fact sheets also contain side bar presentations with information on BMP objectives, targeted constituents, removal effectiveness, and potential alternatives.

4.4 BMP Fact Sheets

BMP Fact Sheets for non-stormwater management and waste management and materials pollution control follow. The BMP fact sheets are individually page numbered and are suitable for photocopying and inclusions in SWPPPs. Fresh copies of the fact sheets can be individually downloaded from the Caltrans Stormwater BMP Handbook website at <http://www.cabmphandbooks.com>.

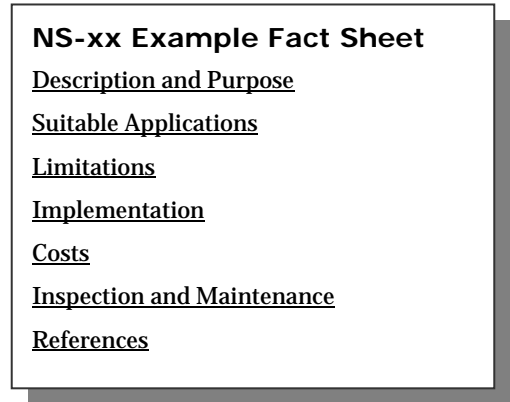


Figure 4-1
Example Fact Sheet

Section 5

Glossary and List of Acronyms

5.1 Glossary

303(d) Listed: Water bodies listed as impaired as per Section 303(d) of the 1972 Clean Water Act.

Best Management Practices (BMPs): Includes schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent, eliminate, or reduce the pollution of waters of the receiving waters. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

Catch Basin (Also known as Inlet): Box-like underground concrete structure with openings in curbs and gutters designed to collect runoff from streets and pavement.

Clean Water Act (CWA): (33 U.S.C. 1251 et seq.) requirements of the NPDES program are defined under Sections 307, 402, 318 and 405 of the CWA.

Construction Activity: Includes clearing, grading, excavation, and contractor activities that result in soil disturbance.

Construction General Permit: A National Pollutant Discharge Elimination System (NPDES) permit issued by the State Water Resources Control Board for the discharge of stormwater associated with construction activity from soil disturbance of five acres or more. Threshold lowered to one acre beginning October 10, 2003. Construction General Permit No. CAS000002.

Denuded: Land stripped of vegetation or land that has had its vegetation worn down due to the impacts from the elements or humans.

Detention: The capture and subsequent release of stormwater runoff from the site at a slower rate than it is collected, the difference being held in temporary storage.

Discharge: A release or flow of stormwater or other substance from a conveyance system or storage container. Broader – includes release to storm drains, etc.

Effluent Limits: Limitations on amounts of pollutants that may be contained in a discharge. Can be expressed in a number of ways including as a concentration, as a concentration over a time period (e.g., 30-day average must be less than 20 mg/l), or as a total mass per time unit, or as a narrative limit.

Erosion: The wearing away of land surface by wind or water. Erosion occurs naturally from weather or runoff but can be intensified by land-clearing practices related to farming, new development, redevelopment, road building, or timber cutting.

Facility: Is a collection of industrial processes discharging stormwater associated with industrial activity within the property boundary or operational unit.

Grading: The cutting or filling of the land surface to a desired slope or elevation.

Hazardous Waste: A waste or combination of wastes that, because of its quantity, concentration, or physical, chemical or infectious characteristics, may either cause or significantly contribute to an increase in mortality or an increase in serious irreversible illness; or pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed. Possesses at least one of four characteristics (ignitability, corrosivity, reactivity, or toxicity) or appears on special EPA or state lists. Regulated under the federal Resource Conservation and Recovery Act and the California Health and Safety Code.

Illicit Discharges: Any discharge to a municipal separate storm sewer that is not in compliance with applicable laws and regulations as discussed in this document.

Industrial General Permit: A National Pollutant Discharge Elimination System (NPDES) Permit (No. CAS000001) issued by the State Water Resources Control Board for discharge of stormwater associated with industrial activity. Board Order 97-03-DWQ.

Inlet: An entrance into a ditch, storm drain, or other waterway.

Integrated Pest Management (IPM): An ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism.

Municipal Separate Storm Sewer System (MS4): A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains): (i) designed or used for collecting or conveying storm water; (ii) which is not a combined sewer; and (iii) which is not part of a Publicly Owned Treatment Works (POTW) as defined at Title 40 of the Code of Federal Regulations (CFR) 122.2. A "Small MS4" is defined as an MS4 that is not a permitted MS4 under the Phase I regulations. This definition of a Small MS4 applies to MS4 operated within cities and counties as well as governmental facilities that have a system of storm sewers.

Non-Stormwater Discharge: Any discharge to municipal separate storm sewer that is not composed entirely of stormwater.

Nonpoint Source Pollution: Pollution that does not come from a point source. Nonpoint source pollution originates from aerial diffuse sources that are mostly related to land use.

Notice of Intent (NOI): A formal notice to SWRCB submitted by the owner of an industrial site or construction site that said owner seeks coverage under a General Permit for discharges associated with industrial and construction activities. The NOI provides information on the

owner, location, type of project, and certifies that the owner will comply with the conditions of the construction General Permit.

Notice of Termination (NOT): Formal notice to SWRCB submitted by owner/ developer that a construction project is complete.

NPDES Permit: NPDES is an acronym for National Pollutant Discharge Elimination System. NPDES is the national program for administering and regulating Sections 307, 318, 402, and 405 of the Clean Water Act (CWA). In California, the State Water Resources Control Board (SWRCB) has issued a General Permit for stormwater discharges associated with industrial activities (see Appendix A).

Outfall: The end point where storm drains discharge water into a waterway.

Point Source: Any discernible, confined, and discrete conveyance from which pollutants are or may be discharged. This term does not include return flows from irrigated agriculture or agricultural stormwater runoff.

Pollutant: Generally, any substance introduced into the environment that adversely affects the usefulness of a resource.

Pollution Prevention (P2): Practices and actions that reduce or eliminate the generation of pollutants.

Precipitation: Any form of rain or snow.

Pretreatment: Treatment of waste stream before it is discharged to a collection system.

Reclaim (water reclamation): Planned use of treated effluent that would otherwise be discharged without being put to direct use.

Retention: The storage of stormwater to prevent it from leaving the development site.

Reuse (water reuse): (see Reclaim)

Runoff: Water originating from rainfall, melted snow, and other sources (e.g., sprinkler irrigation) that flows over the land surface to drainage facilities, rivers, streams, springs, seeps, ponds, lakes, and wetlands.

Run-on: Off site stormwater surface flow or other surface flow which enters your site.

Scour: The erosive and digging action in a watercourse caused by flowing water.

Secondary Containment: Structures, usually dikes or berms, surrounding tanks or other storage containers, designed to catch spilled materials from the storage containers.

Sedimentation: The process of depositing soil particles, clays, sands, or other sediments that were picked up by runoff.

Sediments: Soil, sand, and minerals washed from land into water, usually after rain, that collect in reservoirs, rivers, and harbors, destroying fish nesting areas and clouding the water, thus preventing sunlight from reaching aquatic plants. Farming, mining, and building activities without proper implementation of BMPs will expose sediment materials, allowing them to be washed off the land after rainfalls.

Significant Materials: Includes, but not limited to, raw materials; fuels; materials such as solvents, detergents, and plastic pellets; finished materials such as metallic products; raw materials used in food processing or production; hazardous substances designed under Section 101(14) of CERCLA; any chemical the facility is required to report pursuant to Section 313 of Title III of SARA; fertilizers; pesticides; and waste products such as ashes, slag, and sludge that have the potential to be released with stormwater discharges.

Significant Quantities: The volume, concentrations, or mass of a pollutant in stormwater discharge that can cause or threaten to cause pollution, contamination, or nuisance that adversely impact human health or the environment and cause or contribute to a violation of any applicable water quality standards for receiving water.

Source Control BMPs: Operational practices that reduce potential pollutants at the source.

Source Reduction (also source control): The technique of stopping and/ or reducing pollutants at their point of generation so that they do not come into contact with stormwater.

Storm Drains: Above- and below-ground structures for transporting stormwater to streams or outfalls for flood control purposes.

Stormwater: Defined as urban runoff and snowmelt runoff consisting only of those discharges, which originate from precipitation events. Stormwater is that portion of precipitation that flows across a surface to the storm drain system or receiving waters.

Stormwater Discharge Associated with Industrial Activity: Discharge from any conveyance which is used for collecting and conveying stormwater from an area that is directly related to manufacturing, processing, or raw materials storage activities at an industrial plant.

Stormwater Pollution Control Plan (SWPCP): A less formal plan than the SWPPP that addresses the implementation of BMPs at facilities/businesses not covered by a general permit but that have the potential to discharge pollutants.

Stormwater Pollution Prevention Plan (SWPPP): A written plan that documents the series of phases and activities that, first, characterizes your site, and then prompts you to select and carry out actions which prevent the pollution of stormwater discharges.

Treatment Control BMPs: Treatment methods to remove pollutants from stormwater.

Toxicity: Adverse responses of organisms to chemicals or physical agents ranging from mortality to physiological responses such as impaired reproduction or growth anomalies.